SCHOOL OF COMPUTING AND INFORMATION TECHNOLOGY ACTION PLAN 2019

Unitec Priority	Team Priority	Action and Timing
Success of all students, with a focus on priority groups (Māori, Pacific, Under 25, International) and the communities we serve (West, Central & North Auckland)	To know our learners and partner with stakeholders to provide academic support and pastoral care	• *Contribute to the improvement of the capability of Unitec's information systems to ensure that priority group data are available to staff who need them on a timely basis; i.e. at the beginning of each semester. (PMs, twice a year)* • *Develop understanding of our students across programmes and cohorts (ALs/PMs, continuously).* • *Develop understanding of student success and identify struggling students (what data, who contacts, available support) (PMs, continuously).* • *Improve student accessibility of staff through time for regular contact hours and drop ins (all staff, April 2019).* • *Implement and contribute to our success strategies for priority groups. All staff achieve relevant badges by end of 2019 (all staff, continuously).*
Quality learning, teaching and applied research to develop work-ready graduates and lifelong learners	Build upon staff capability to attain excellence in educational performance and self assessment	• *Committed and consistent approach to quality assurance and compliance across all programmes. Adherance to existing QA processes and procedures – at CAT 1 level (all staff, ongoing).* • *Improve student course completion across all programmes (all staff, ongoing).* • *Improve industry collaboration. Partner with industry to attract placements/internships matching learning outcomes in relevant programmes, and study-relevant industry projects. Partner with industry and graduates to identify and address missing skills or new required skills, and curriculum development (all staff, ongoing).* • *Establish process for integrating and evaluating research in teaching (RL + all staff, June 2019).* • *Review and establish computing labs (Russell, April 2019).* • *Support individual staff to incorporate priority group content and pedagogy in courses (Abha and team, ongoing).* • *Create annual cycle and calendar; enable Best practices sharing across the school (BA & HoS, June 2019).*

Engaged and inspired staff, equipped with the capabilities to support and deliver best learning	Create supportive environments that value staff and empower them to enhance their knowledge and skills	• *Improve support around teacher capability. Initiate or strengthen (programme) team meetings. Make use of or learn digital opportunities (PMs and Abha & team, S2).* • *Improve staff research capability. Support staff to be producing journal articles. Create a staff reading and writing group. Research badges? (RL & HoS, continuously)* • *Ensure all staff engage with and contribute to the School's values and priorities. All staff is engaged in relevant professional development, have ADEPs that connect to our diamond, and complete relevant self-assessment (all staff, continuously).* • *Increase equity and transparency around workload, timetabling, and research allocations. Regularly review workloads when new tasks are added to ensure equity and fairness (PMs and HoS, quarterly).* • *Ensure access to relevant information and timely registering of changes in support databases. (HoS with relevant support groups, continuously)* • *Support collaborations with other universities and organisations, including guest lecturers (HoS and all staff, continuously).*
A financially sustainable business to invest in the future	Engage with industry and community to ensure our programmes are sector-relevant and sustainable	• *Improve industry collaboration. Partner with industry to attract research projects, potentially using incubator, vouchers, or industry-paid projects. All staff to increase utilisation of ZOHO CRM system for contacts (all staff, HoS & BA, continuously).* • *Partner and engage with Maori and Pacific communities and organisations (PMs & champions, continuously, meeting in April/May).* • *Engage in Centres for Environmental Engineering and Cyber Security to promote results and initiate research projects; actively engage in starting a centre for smart technologies (relevant staff, continuously).* • *Review and strengthen our programmes to make them industry relevant and attractive for students (PMs & all staff, S2).* • *Identify schools to partner with in developing joint offerings (PMs and HoS, S2).*