



minutes

Staff Team Advisory Ropu

Thursday, 11 April 2019
Mt Albert Campus, Building 182 Room 2002

Present

Daniel Weinholz (Chair)	Babar Mahmood	Rob Gambolati	Roger Birchmore
Craig Robertson	Julie McGregor	Sarah Hardman	
Peter Matthewson (W)	Sarah Sommerville	Meenakshi Singh	

Apologies

Blair Sorenson	Linda Kestle	Lusa Tuleasca
Neil Laing	Yo Heta Larsen	Brad Kruger
Toni Rewiri	Maryam Mirzaei	Elizabeth Morris
Lani Mikaio		

In Attendance

Merran Davis	Mary Johnston	Glenn Mckay
Lynnette Brown (Minutes)	David Glover	

Absent

Shar Lewin		
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1. **Karakia**
The meeting was opened with a Karakia
2. **Apologies**
Noted
3. **Advisory Committee Update**
 - 3.1. RoVE Submission and Committee Matters

The Chair reported on the meeting with the Advisory Committee where Murray Strong informed members of a number of items under discussion on the AdCom agenda including:

- RoVE Submission
- 2019 Budget
- Policies
- Code of Conduct

- Property Strategy including Building 108

4. **Calendar**

Discussion was held on the timing of future STAR meetings having regard to staff availability. It was suggested that a universal lunch hour be scheduled once a week for all staff so that any 'all staff' type events would enable greater participation. It was noted that if such a practice was to be established it wouldn't be able to be instituted until at least 2020 due to timetabling constraints.

ACTION: Merran to discuss with Helen Vea, Student President, as to whether a universal lunch hour would be supported by students

5. **Membership**

5.1. **Map**

The Committee noted the membership. It was agreed that members would seek additional members to widen the range of representation and specifically from Waitakere and Timetabling.

It was agreed that membership of the group be restricted to below Tier 3.

ACTION: Daniel Weinholz and Peter Mathewson to contact staff from Waitakere Campus and Timetabling and invite them to the next meeting of STAR on Wednesday, 1 May.

6. **Focus Areas**

6.1. **Priority List**

The Committee briefly discussed the Priority List. It was agreed that as this was compiled some months ago many items were no longer relevant and others lacked clarity. Due to time constraints the Committee agreed that Lynnette Brown would pull together a distilled version for consideration and feedback. This is to be brought to the next meeting for further discussion and evaluation.

The purpose of this approach is to refocus the group on priority areas and identify where they can add value.

A further item to be added to the list is the results of the latest Pulse Survey which will be available for the next meeting.

ACTION: Lynnette to review the Priority List and circulate to members for consideration at the next meeting with the addition of the Pulse Survey.

7. **The meeting was closed with a Karakia**