

2019 Unitec Pathways College Team Action Plan

Unitec Priority	UPC Team Priorities	Action and timeline	Responsibility	Timeline
Success of all students, with a focus on priority groups (Māori, Pacific, Under 25, International) and the communities we serve (West, Central & North Auckland)	Committed partners of Māori, Pacific and secondary schools (Kura) we will continue to engage and support the success of our young people	Development of Under 25's Success Strategy Collaboration with Directors of Priority Groups and Director Student Success	Andrea Thumath	30 April (draft) 30 June (final)
		Development of Māori Recruitment Strategy In consultation and collaboration with Director Māori Success and Rūnanga	Anaru Parangi	30 August (draft) 30 March '20 (final)
		Increase capacity and capability of Te Reo Māori and tikanga Continue to look for opportunities to further ourselves and support each other, including embracing all opportunities that come to us from our Kura	Full UPC Team	January onwards
		Delivery of the Pacific Recruitment Strategy Action and deliver in collaboration with Director Pacific Success	Renee Peeni	1 December
		Increase Pacific cultural knowledge Continue to increase capacity and capability with development opportunities through the Pacific Centre and identify further opportunities to engage with our Pacific communities	Full UPC Team	January onwards
		Design of first in a series of Under 25's Success Badges Multi-channel communication standardised messaging	Andrea Thumath	1 May
		Priority Group Strategy Knowledge Workshops Arrange workshops for full team on each respective strategy and design revision quiz for post each workshop	Andrea Thumath Anaru Parangi Renee Peeni	30 May

2019 Unitec Pathways College Team Action Plan

Unitec Priority	UPC Team Priorities	Action and timeline	Responsibility	Timeline
Quality learning, teaching and applied research to develop work-ready graduates and lifelong learners	An engaging and meaningful student experience, providing clear learning pathways, seamless transition and a successful secondary to tertiary learning engagement.	Completion of review of UPC online enrolment process Review and recommendations to be made in order to ensure a seamless transition process for our Vocational Pathway and STAR students, clear and consistent communication	Sarah Sommerville	5 May
		Review of current UPC Vocational Pathway Courses Ensuring and engaging and meaningful student experience, clear learning pathways i.e. 'line of sight', co-constructed learning pathways, successful secondary/tertiary learning experience, learning, teaching and events that are relevant, contextualised, real-world and industry aligned	Andrea Thumath Sarah Sommerville Beth Fitzgerald UPC Academic Leaders	30 August
		Increase Mātauranga Māori and Te Reo Māori presence and capability in Vocational Pathway Courses Work with Director Māori Success and wider Kaihautu team and Heads of School to increase the capacity and capability of staff	Andrea Thumath	20 November
		Review of UPC Quality Assurance In collaboration with Te Korowai Kahurangi to ensure consistent platforms and process across pathways, on-going commitment to learning and teaching/ programme quality assurance, and excellence in self-assessment	Andrea Thumath	30 September
		Teacher Professional Development Work with Heads of School to ensure all UPC, and arrange specific UPC teaching staff Under 25's Badge session that incorporates other UPC process professional development	Andrea Thumath Sarah Sommerville Beth Fitzgerald	30 May
		UPC Teacher Onboarding Process Design of UPC Teacher Onboarding Process to prepare teaching staff for 2020	Sarah Sommerville	30 September

2019 Unitec Pathways College Team Action Plan

Unitec Priority	UPC Team Priorities	Action and timeline	Responsibility	Timeline
Engaged and inspired staff, equipped with the capabilities to support and deliver best learning	Committed to our own ongoing personal and professional development, to better equip ourselves to be genuine, valued partners in our communities we serve, while ensuring we look out for each other, and other's and have a laugh along the way.	Staff Capability Ensure 100% completion of ADEPS and staff professional development – within budget restrictions	Andrea Thumath	15 March onwards
		Completion of two teaching Badges All UPC Learning and Teaching staff to have completed two teaching Badges	UPC Learning and Teaching Staff	20 November
		Completion of Pacific Success Badge All UPC staff to complete	Full UPC Team	20 November
		Completion of Under 25's Badge All UPC staff to complete	Full UPC Team	30 May
		Rā Hārikoa Continue to live and breathe a fun, positive, values based team culture and identify chances to come together	Full UPC Team	January onwards
		Te Noho Kotahitanga workshop All UPC staff to complete	Full UPC Team	30 October
		Kapa Haka Continue to build on our capability to welcome our manuhiri to Unitec well	Full UPC Team	January onwards

2019 Unitec Pathways College Team Action Plan

Unitec Priority	UPC Team Priorities	Action and timeline	Responsibility	Timeline
A financially sustainable business to invest in the future	Genuine, proactive, professional, strategic, future-focused engagement with all Unitec Pathways College stakeholders.	Maintenance of Straight from school EFTS increase	Full UPC Team	1 October
		Heighten awareness of Unitec Schools by promoting holiday workshops Increase in attendance per Secondary School and Community Liaison respective region by 15%	Renee Peeni Debbie Loots Anaru Parangi Blair Sorensen	1 October
		Increase awareness of School Holiday workshops in Māori and Pacific Communities Development of plan to increase awareness and applications	Renee Peeni	1 July
		Increase attendance of Unitec Schools by promoting holiday workshops Increase in attendance per Secondary School and Community Liaison respective region by 15%	Debbie Loots Anaru Parangi Blair Sorensen	1 October
		Increase Unitec student enrolments Increase in enrolments per Secondary School and Community Liaison respective region by 5%	Debbie Loots Anaru Parangi Blair Sorensen	30 August
		Increase UPC Vocational Pathway Transition Increase Vocational Pathway Transition into the next level Vocational Pathway or fulltime study at Unitec by 15%	Beth Fitzgerald UPC Academic Leaders	1 October
		Budget Achieved Manage costs, with an increase in activity, in line with 2019 budget, identify low cost community engagement initiatives to further community footprint	Andrea Thumath TL Secondary School&Community Engagement	1 October
		Identify further income streams Identify opportunities for future growth to plan for 2020; Vocational Pathways, STAR, Trade Academies, Unlocking Curious Minds	Andrea Thumath	30 April
		UPC Operations Manual development Development of Operations Manual to identify efficiencies of process, time and systems	Renee Peeni Sarah Sommerville Andrea Thumath	30 May
		Under 25's recruitment opportunities Identification of opportunities to engage with Under 25's, currently not in secondary schools, to widen reach of engagement opportunities	Andrea Thumath TL Secondary School& Community Engagement	30 May