

Tertiary Education Institution (TEI)* Annual Return Statutory Declaration (SD02)

TEI name:		MoE number:	
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I, the undersigned, declare to the best of my knowledge and as at the date of this declaration that the above TEI is compliant with the following:

	Yes	No	N/A
Education Act 1989 (ITPs and wānanga only) Section 182 – Academic boards			
Education Act 1989 (ITPs and wānanga only) Section 224 – Enrolment of students			
Industry Training and Apprenticeships Act 1992 (ITOs only)			
NZQF Programme Approval and Accreditation Rules 2013 Part 5 – Requirements for maintaining programme approval & accreditation			
Part 6 – Maintaining the Mātauranga Māori Quality Assurance Mark			
Part 7 – Changes to approved programmes			
Part 8 – Use of sub-contractors and English language entry requirements			
Training Scheme Rules 2012 Part 3 – Maintaining training scheme approval			
Part 4 – Use of sub-contractors			
Consent to Assess Against Standards on the Directory of Assessment Standards Rules 2011 Part 2 – Maintaining consent, including use of sub-contractors			
NZQF Offshore Delivery Rules 2012 Part 2 – Requirements to be met to maintain approval			
NZQF Qualification Listing and Operational Rules 2016 Rule 13 – Responsibilities of qualification developers			
Rule 16 – Award of qualifications			

! Where you have indicated that the TEI is not compliant with any of the above requirements, please attach an explanation of the non-compliance and any action being taken to address it.



* For the purpose of this declaration, TEI includes Institutes of Technology and Polytechnics (ITPs), Industry Training Organisations (ITOs), Wānangas, and Government Training Establishment (GTEs). It excludes Private Training Establishments (separate form), universities and schools.

Chief Executive / Chair of Governing Body

I, (full name):

(position held at TEI):

solemnly and sincerely declare that the information supplied in this *Annual Return Statutory Declaration* is true.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Signature

Date

It is an offence under section 111 of the Crimes Act 1961 to make a false declaration where that declaration would amount to perjury if made on oath in a judicial proceeding.

Person authorised to witness declaration

Full name:

State authority by which declaration is witnessed:

(e.g. Justice of the Peace, barrister or solicitor of the High Court, Registrar or Deputy Registrar – refer to section 9 of the Oaths and Declarations Act 1957)

Signature

Date

Return this form to NZQA, within five months of the end of the financial year of the organisation, in one of the following ways:

By email	Online	By mail
qaadmin@nzqa.govt.nz	Upload directly through TEI online services. http://www.nzqa.govt.nz/login/teo-online-services-for-registered-providers/	Client Services Team Quality Assurance Division NZQA PO Box 160 WELLINGTON 6140