

# School of Trades and Services

## Action Plan 2019

### Key Actions to Achieve Priorities

Unitec Priority	Team Priority	Action and Timing
Success of all students, with a focus on priority groups (Māori, Pacific, Under 25, International) and the communities we serve (West, Central & North Auckland)	<i>To know our learners and partner with stakeholders to provide academic support and pastoral care</i>	<ul style="list-style-type: none"> <li>• <i>Embed the Pacific strategy and focus effort on Pacific learner success (on-going) End of March/ early April</i></li> <li>• <i>Collaborate with industry to deliver programmes which add value to the vocation (on-going)</i></li> <li>• <i>Work with UPC to deliver meaningful outcomes for our school stakeholders (on-going) February 2019</i></li> <li>• <i>Maintain strong and relevant relationships with our industry stakeholders (on-going)</i></li> <li>• <i>Collaborate with the MPTT to deliver excellent results for Māori and Pacific learners (on-going)</i></li> <li>• <i>All staff accept accountability for the success of Māori learners (on-going)</i></li> </ul>
Quality learning, teaching and applied research to develop work-ready graduates and lifelong learners	<i>Build upon staff capability to attain excellence in educational performance and self assessment</i>	<ul style="list-style-type: none"> <li>• <i>Pledge commitment to the Māori Success Strategy – ensuring staff implement Mataruanga Māori strategies into their learning and teaching</i></li> <li>• <i>Achieve agreed EPI targets with particular focus on Māori, Pacific and U25 learner achievement. Target 85% student course completion – for all students (End of Sem 2 2019).</i></li> <li>• <i>Commitment to evaluative practice which is supported by evidence and stakeholder feedback (on going)</i></li> <li>• <i>Observe best practice in health and safety (on going).</i></li> <li>• <i>Be respondent to apprentice and industry needs while observing best practice in pedagogic care and workplace assessment (on going).</i></li> </ul>

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Engaged and inspired staff, equipped with the capabilities to support and deliver best learning	Create supportive environments that value staff and empower them to enhance their knowledge and skills	<ul style="list-style-type: none"> <li>Develop and promote our 'sense of community'. Together. Future-focused. Student-centred. Fun. Underpinned by TNK (On-going)</li> <li>Staff feel valued, are empowered and connected to the school's <b>team diamond</b> (On-going)</li> <li>Teacher Capability Development - Ensure all staff are engaged in meaningful and relevant professional development –every staff member to complete a minimum of 2 staff capability badges (End of Sem 2 2019)</li> <li>All staff have ADEP plans which are connected to the School of Trades and Services 2019 Team Diamond and this Action Plan. (March 2019)</li> <li>Staff are/ remain highly engaged with industry. Industry partnerships and committees help inform learning, staff development and continuous delivery of relevant content (on going)</li> </ul>
A financially sustainable business to invest in the future	Engage with industry and community to ensure our programmes are sector-relevant and sustainable	<ul style="list-style-type: none"> <li>Suite of programmes remain relevant, industry linked and financially sustainable. Synergies identified across programmes allowing for cross department teaching (On-going)</li> <li>Staff workload plans are fair, consistent, transparent and well-supported (Feb 2019)</li> <li>EFTs targets are achieved (Dec 2019).</li> <li>2019 Budget achieved, strive to meet contribution target. (Check in quartley, achieved sem 2 2019)</li> <li>'Health check' managed apprenticeship programmes and implement improvements as required (End of Sem 1 2019).</li> <li>In collaboration with industry, analyse gaps in the market and grow the portfolio while be cognisant of financial viability and continued industry relevance (on going).</li> <li>Collaborate with business partners to ensure school is both legal and profitable (on-going).</li> </ul>