



# agenda

Academic Board Standing Committee  
Electronic Meeting 17-20 July 2018

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## **1. Award of Qualifications**

*That Academic Board confers or awards qualifications to the students as listed at the following Unitec H: Drive location: [H:\4. Non-Academic Services\Business and Marketing\Graduation Office\Reference Lists\Lists for Academic Board\2018\2018-07-17 ABSCMtg 17 Jul 2018](#)*

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## **2. Programme Approval**

### **2.1**

- ***New Zealand Diploma in Sport, Recreation and Exercise (Multi-Sector) (Level 5, 120 credits)***
- ***New Zealand Certificate in Exercise (Level 5, 60 credits)***
- ***New Zealand Certificate in Sport Coaching (Level 5, 60 credits)***
- ***New Zealand Certificate in Sport and Recreation (Level 5, 60 credits)***

### **2.2**

- ***Bachelor of Applied Science (Veterinary Nursing) (Level 7, 360 Credits)***



# memo

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To	Committee Chair, Academic Board	Date	16/07/2018
From	Luan Rose – Project Coordinator	Phone No.	ext. 7149
Subject	<b>Programme Approval – NZ Certificates and Diploma in Sport</b>		

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## **Recommendation:**

**That Academic Board approves the following programmes effective from Semester 2 2018 for submission to NZQA:**

- **New Zealand Diploma in Sport, Recreation and Exercise (Multi-Sector) (Level 5, 120 credits)**
- **New Zealand Certificate in Exercise (Level 5, 60 credits)**
- **New Zealand Certificate in Sport Coaching (Level 5, 60 credits)**
- **New Zealand Certificate in Sport and Recreation (Level 5, 60 credits)**

## **Rationale**

These new programmes sit in the Health and Community network / Community Development pathway. Unitec currently holds accreditation to deliver a Level 6 Diploma in Sport and Fitness Education, and a Bachelor of Sport with three majors: sport management; sport coaching; and physical education. The former programme is due to be closed for new enrolments by 31 January 2019, following the Mandatory Review of Qualifications (MRoQ) process. The new programmes have been developed in place of the current programme.

The programme documents have been reviewed by a panel of readers to ensure it meets Unitec and NZQA regulatory and compliance requirements. Their recommendations have been addressed as appropriate and the readers, and it is recommended that Academic Board approve this programme for submission to NZQA.

The Programme Factual Summary Sheet is attached. The full programme documents are available at the following links:

[NZ Certificates and Diploma in Sport Suite](#) (including the NZ Dip Sport, Recreation, and Exercise (Multi-sector), NZ Cert Exercise and NZ Cert in Sport Coaching (Level 5)

[NZ Cert in Sport and Recreation \(Community Development\)](#) (Level 5)

# PROGRAMME FACTUAL SUMMARY

## 1.1 New Zealand Diploma in Sport, Recreation, and Exercise (Multi-sector) (Level 5)



### Unitec Institute of Technology Programme Factual Summary

#### Programme Details

Programme title:	New Zealand Diploma in Sport, Recreation, and Exercise (Multi-sector)
With majors in (if applicable):	N/A
Programme abbreviation:	NZDipSprt&Rec
Level:	5
Total credits:	120
DAS credits:	N/A
Unitec credits:	120
Programme number:	
Programme owner:	Unitec
Qualification:	New Zealand Qualification
Qualification award category:	32
NZSCED subject classification:	092101 Society and Culture > Sport and Recreation > Sport and Recreation Activities
Nature of approval sought:	Programme Approval and Accreditation SAC Funding
Proposed start date:	23/07/2018
New programme or existing programme amended:	<input checked="" type="checkbox"/> New Programme
Brief summary of changes made:	N/A

#### Qualification Details

Qualification number:	3627
Qualification title:	New Zealand Diploma in Sport, Recreation, and Exercise (Multi-sector)
With strands in (if applicable):	N/A
Version:	1
Qualification type:	Diploma
Level:	5
Credits:	120
Qualification developer:	Skills Active Aotearoa Limited
Next review:	31/12/2022
Approval date:	May 2017

## Outcome Statements:

<b>Strategic purpose statement:</b>	<p>This qualification will provide individuals with the knowledge and skills needed to operate independently, supervise others, and work with stakeholders across the sport, recreation, and exercise industries.</p> <p>Graduates will be able to operate within a framework of health and wellness in relation to individual, group, and community needs.</p> <p>Graduates will contribute to the cultural, social, and economic well-being of Aotearoa/New Zealand.</p>
<b>Graduate profile:</b>	<p>Graduates will be able to:</p> <ul style="list-style-type: none"> <li>• Integrate knowledge, concepts, and trends from across the sport, recreation, and exercise industries to inform professional practice.</li> <li>• Plan, monitor, and model safe, ethical, and professional practices and procedures for self, others, and organisations while working in sport, recreation, and/or exercise contexts.</li> <li>• Lead and manage a range of tasks and activities within their own scope of practice to achieve sport, recreation, and exercise outcomes for individuals, groups, and/or communities.</li> <li>• Supervise others to ensure safe, ethical, and professional practice and procedures in sport, recreation, and/or exercise settings.</li> <li>• Apply concepts and theories of exercise science to develop health and wellness solutions to meet the needs of individuals, groups, and/or communities.</li> <li>• Develop, coordinate, and evaluate the delivery of a range of sport, recreation, and/or exercise activities, programmes, and/or events to meet the needs of individuals, groups, and/or communities.</li> </ul>
<b>Education pathway:</b>	<p>This qualification builds on the <i>New Zealand Certificate in Sport, Recreation and Exercise (Multi-sector)</i> (Level 4) [Ref: 3626].</p> <p>This qualification may also build on the:</p> <ul style="list-style-type: none"> <li>• <i>New Zealand Certificate in Sport Coaching</i> (Level 4) [Ref: 3229]</li> <li>• <i>New Zealand Certificate in Facility Operations</i> (Level 4); or</li> <li>• the <i>New Zealand Certificate in Sport and Recreation (Programme Delivery)</i> (Level 4) [Ref: 3573].</li> </ul> <p>This qualification may lead to the <i>New Zealand Diploma in Sport, Recreation, and Exercise (Multi-Sector)</i> (Level 6) [Ref: 3628] and higher levels of study.</p>
<b>Employment and/or community pathway:</b>	<p>This qualification could lead to employment (paid or volunteer) in a variety of roles including:</p> <ul style="list-style-type: none"> <li>• event supervisor;</li> <li>• exercise consultant;</li> <li>• hauora or health educator;</li> <li>• Kaiaarahi;</li> <li>• OSCAR leader;</li> <li>• recreation supervisor;</li> <li>• recreation programme coordinator;</li> <li>• sport development officer;</li> <li>• sport coordinator;</li> </ul>

	<ul style="list-style-type: none"> <li>• Whānau Ora leader.</li> </ul>
<b>Content:</b>	<p>This programme includes courses that focus on:</p> <ul style="list-style-type: none"> <li>• coaching in action;</li> <li>• community sport and recreation;</li> <li>• concepts of sport and exercise science;</li> <li>• contemporary learning options;</li> <li>• developing athletes;</li> <li>• digital skills;</li> <li>• event leadership;</li> <li>• initiatives for health and fitness;</li> <li>• introduction to exercise; and</li> <li>• professional practice.</li> </ul>

### Programme Specifications:

<b>Network(s):</b>	Health & Community & Environmental and Animal Sciences
<b>Practice Pathway(s):</b>	Community Development
<b>Delivery mode:</b>	Blended (Face to Face, Online and Work-based)
<b>Delivery methods:</b>	<ul style="list-style-type: none"> <li>• Group work;</li> <li>• Lectures;</li> <li>• Online;</li> <li>• Practicals;</li> <li>• Problem-based learning; and</li> <li>• Self-directed learning.</li> </ul>
<b>Delivery sites:</b>	Unitec; Mt Albert campus
<b>Assessment Methods:</b>	<p>Formative and summative assessments including:</p> <ul style="list-style-type: none"> <li>• case-studies;</li> <li>• e-portfolios;</li> <li>• group assessments;</li> <li>• log book/reflection journals;</li> <li>• presentations;</li> <li>• quizzes; and</li> <li>• short reports.</li> </ul>
<b>Assessment standards included:</b>	N/A
<b>Entry Requirements for KIS:</b>	<p>All applicants must have a total of at least 48 NCEA credits at Level 2 in best 4 subjects</p> <p><b>OR</b></p> <p>Equivalent.</p>
<b>Entry requirements:</b>	<p>a. All applicants must have a total of at least 48 NCEA credits at Level 2 in best 4 subjects*</p> <p>OR</p> <p>b. Equivalent.</p> <p>AND</p> <p>c. Applicants must give their consent to undergo a process of Safety Checking as set out in the <i>Vulnerable Children (Requirements for</i></p>

	<p><i>Safety Checks of Children's Workers) Regulations (2015)</i> ("the Regulations"). This checking process will include:</p> <ul style="list-style-type: none"> <li>i. Providing 2 forms of identification, and evidence of any name changes (if any);</li> <li>ii. Consent to Unitec undertaking a Police vetting check, or a Criminal Record Check (as required), and advise Unitec of any current charges or pending court matters;</li> <li>iii. Providing a chronological summary of his or her work history, if any, for the preceding five years and the name of any professional organisations and/or licensing authorities and/or registration authorities that the student is a member of or been licensed by and that is relevant to the proposed placement (if required);</li> <li>iv. Providing the names of two referees who may be contacted by Unitec or your placement provider (if required);</li> <li>v. Attending a face-to-face interview (if required) for the purposes of a risk assessment as required by Section 8 of the Act.</li> </ul> <p>Applicants are also required to consent to the above information gathered as part of the Safety Check to be shared with a host institution for the purposes of a practicum placement.</p> <p>AND</p> <p>a completed self-declaration of medical condition(s), if any, that may prevent full participation in the programme.</p> <p>International Applicants must meet the English Language Entry Requirements as specified in Unitec's <i>Admission Requirements Policy</i>.</p>
<b>Student profile:</b>	<input checked="" type="checkbox"/> Domestic & International
<b>Student destination:</b>	<input checked="" type="checkbox"/> Designed to lead direct to the labour market
<b>Eligibility for student loans and allowances:</b>	<input checked="" type="checkbox"/> Access to loans <input checked="" type="checkbox"/> Access to allowances
<b>Nature of funding sought:</b>	<input checked="" type="checkbox"/> SAC
<b>Expected student intake:</b>	60
<b>EFTS</b>	1
<b>Programme duration (full-time):</b>	One year
<b>Programme duration (part-time):</b>	Two years
<b>Maximum programme duration:</b>	4 years
<b>Total weeks of the programme (including holiday weeks):</b>	34
<b>Total teaching weeks (excluding holiday weeks):</b>	32
<b>Total weeks of the programme per year (including holiday weeks):</b>	34
<b>Total teaching weeks per year (excluding holiday weeks):</b>	32
<b>Average directed hours per week:</b>	13

Average work experience hours per week:	2.6
Average self-directed study hours per week:	21.9
Total study hours per week:	37.5
Total study hours for the programme:	1200

#### Contact details

<b>Contacts:</b>	<p><b>Contact 1</b>  Debra Robertson-Welsh  Dean: Health and Community, and Environmental Animal Sciences  Unitec Institute of Technology  Private Bag 92025 Victoria St West Auckland  (09) 849 4321 Ext 7353  drobertsonwelsh@unitec.ac.nz</p> <p><b>Contact 2</b>  Manpreet Kaur Malhotra  Team Leader – Te Korowai Kahurangi  Unitec Institute of Technology  Private Bag 92025 Victoria St West Auckland  (09) 849 4321 Ext 8771  mmalhotra@unitec.ac.nz</p>
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**Date:** 10/07/2018

## 1.2 New Zealand Certificate in Exercise (Level 5)



### Unitec Institute of Technology Programme Factual Summary

#### Programme Details

Title of programme:	New Zealand Certificate in Exercise
With Majors in (if applicable):	N/A
Programme Abbreviation:	NZCertExer
Level:	5
Total credits:	60
DAS credits:	N/A
Unitec credits:	60
Programme number:	
Programme owner:	Unitec
Qualification:	New Zealand
Qualification award category:	35
NZSCED subject classification:	069903
Nature of approval sought:	Programme Approval and Accreditation SAC Funding
Proposed start date:	23/07/2018
New programme or existing programme amended:	<input checked="" type="checkbox"/> New Programme
Brief summary of changes:	N/A

#### Qualification Details

Qualification number:	3564
Qualification title:	New Zealand Certificate in Exercise
With strands in (if applicable):	N/A
Version:	1
Qualification type:	Certificate
Level:	5
Credits:	60
Qualification developer:	Skills Active Aotearoa Limited
Next review:	December 2021
Approval date:	February 2017



## Outcome Statements:

<b>Strategic purpose statement:</b>	<p>This programme will provide New Zealand, the exercise industry, clients, and the community with graduates with the skills and knowledge of exercise prescription across a variety of exercise environments.</p> <p>Graduates will be able to design and deliver advanced technical and personalised exercise programmes. They will have broad operational, theoretical, and practical knowledge of exercise processes and self-manage their own promotion and performance.</p> <p>Graduates will operate within a framework of health and wellness in relation to individual, group, or community needs and contribute to the cultural, social, and economic well-being of Aotearoa/New Zealand.</p> <p>Graduates will be eligible to register with the New Zealand Register of Exercise Professionals.</p>
<b>Graduate profile:</b>	<p>Graduates will be able to:</p> <ul style="list-style-type: none"> <li>• design exercise programmes to industry standards and implement advanced exercise options to enhance client performance;</li> <li>• provide appropriate referrals and follow-up actions to address nutritional requirements as part of a personalised exercise prescription;</li> <li>• integrate a broad range of health and wellness factors into an extended exercise intervention programme to meet client goals and objectives;</li> <li>• analyse and select from a range of advanced exercise options underpinned by exercise science to customise exercise assessment and programmes;</li> <li>• design programmes and apply exercise principles within scope of practice using understanding of the indications and contra-indications for symptomatic or apparently healthy people; and</li> <li>• develop networks with other allied professionals to support exercise client outcomes.</li> </ul>
<b>Education pathway:</b>	<p>This qualification builds on the <i>New Zealand Certificate in Exercise</i> (Level 4) [Ref: 3563].</p> <p>This qualification provides a pathway to higher level qualifications in exercise.</p>
<b>Employment pathway:</b>	<p>Graduates of this qualification can be employed or self-employed in roles such as: personal trainer or senior exercise instructor.</p>
<b>Content:</b>	<p>The programme includes content focussing on:</p> <ul style="list-style-type: none"> <li>• concepts of sport and exercise science;</li> <li>• contemporary learning options;</li> <li>• initiatives for health and fitness; and</li> <li>• introduction to exercise.</li> </ul>

## Programme Specifications:

<b>Network(s):</b>	Health & Community Services & Animal Sciences
<b>Practice pathway(s):</b>	Community Development
<b>Delivery mode:</b>	Blended (Face-to-face, online, and work-based)
<b>Delivery methods:</b>	<ul style="list-style-type: none"> <li>• group work;</li> <li>• lectures;</li> <li>• online learning;</li> <li>• practicals;</li> <li>• problem-based learning;</li> <li>• self-directed learning;</li> </ul>

	<ul style="list-style-type: none"> <li>• work-based learning; and</li> <li>• work-integrated learning.</li> </ul>
<b>Delivery sites:</b>	Unitec, Mt Albert campus
<b>Assessment Methods:</b>	<p>The programme uses formative and summative assessments, which include:</p> <ul style="list-style-type: none"> <li>• case-studies;</li> <li>• e-portfolios;</li> <li>• group assessments;</li> <li>• log books/reflection journals;</li> <li>• practical assessments;</li> <li>• presentation;</li> <li>• quizzes; and</li> <li>• short reports.</li> </ul>
<b>Assessment standards:</b>	N/A
<b>Entry Requirements for KIS:</b>	<p>All applicants must have a total of at least 48 NCEA credits at Level 2 in best 4 subjects OR Equivalent.</p>
<b>Entry requirements:</b>	<p>a. All applicants must have a total of at least 48 NCEA credits at Level 2 in best 4 subjects* OR</p> <p>b. Equivalent.</p> <p>AND</p> <p>c. Applicants must give their consent to undergo a process of Safety Checking as set out in the <i>Vulnerable Children (Requirements for Safety Checks of Children's Workers) Regulations (2015)</i> ("the Regulations"). This checking process will include:</p> <ul style="list-style-type: none"> <li>i. Providing two forms of identification, and evidence of any name changes (if any);</li> <li>ii. Consent to Unitec undertaking a Police vetting check, or a criminal record check (as required), and advise Unitec of any current charges or pending court matters;</li> <li>iii. Providing a chronological summary of his or her work history, if any, for the preceding five years and the name of any professional organisations and/or licensing authorities and/or registration authorities that the student is a member of or been licensed by and that is relevant to the proposed placement (if required);</li> <li>iv. Providing the names of two referees who may be contacted by Unitec or your placement provider (if required);</li> <li>v. Attending a face to face interview (if required) for the purposes of a risk assessment as required by Section 8 of the Act.</li> </ul> <p>Applicants are also required to consent to the above information gathered as part of the Safety Check to be shared with a host institution for the purposes of a practicum placement.</p>

	AND  a completed self-declaration of medical condition(s), if any, that may prevent full participation in the programme.  International Applicants must meet the English Language Entry Requirements as specified in Unitec's <i>Admission Requirements Policy</i> .
<b>Student Profile:</b>	<input checked="" type="checkbox"/> Domestic & International
<b>Student Destination:</b>	<input checked="" type="checkbox"/> B. designed to lead to higher vocationally-based education
<b>Eligibility for student loans and allowances:</b>	<input checked="" type="checkbox"/> Access to loans  <input checked="" type="checkbox"/> Access to allowances

<b>Nature of funding sought:</b>	<input checked="" type="checkbox"/> SAC
<b>Expected student intake:</b>	40
<b>EFTS</b>	0.5
<b>Programme duration (full-time):</b>	6 months
<b>Programme duration (part-time):</b>	1 year
<b>Programme duration (maximum):</b>	3 years
<b>Total weeks of the programme per year (including holiday weeks):</b>	16
<b>Total teaching weeks of the programme per year (excluding holiday weeks):</b>	16
<b>Average directed hours per week:</b>	13
<b>Average work experience hours per week:</b>	2.1
<b>Average self-directed study hours per week:</b>	22.4
<b>Total study hours per week:</b>	37.5
<b>Total study hours for the programme:</b>	600

#### Contact details

<b>Contacts:</b>	<p><b>Contact 1</b> Debra Robertson-Welsh Dean: Health and Community, and Environmental Animal Sciences Unitec Institute of Technology Private Bag 92025 Victoria St West Auckland (09) 849 4321 Ext 7353 drobertsonwelsh@unitec.ac.nz</p> <p><b>Contact 2</b> Manpreet Kaur Malhotra Team Leader – Te Korowai Kahurangi Unitec Institute of Technology Private Bag 92025 Victoria St West Auckland (09) 849 4321 Ext 8771 mmalhotra@unitec.ac.nz</p>
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Date: 10/07/2018

### 1.3 New Zealand Certificate in Sport Coaching (Level 5)



## Unitec Institute of Technology Programme Factual Summary

#### Programme Details

Title of programme:	New Zealand Certificate in Sport Coaching
With majors in (if applicable):	N/A
Programme abbreviation:	NZCertSprtCoach
Level:	5
Total credits:	60
DAS (unit or achievement standards) credits:	NA
Unitec credits:	60
Programme number:	
Programme owner:	Unitec
Qualification:	New Zealand
Qualification award category:	35
NZSCED subject classification:	092103
Nature of approval sought:	Programme Approval and Accreditation SAC Funding
Proposed start date:	23/07/2018
New programme or existing programme amended:	New programme
Brief summary of changes made (if appropriate):	N/A

#### Qualification Details

Qualification number:	3230
Qualification title:	<i>New Zealand Certificate in Sport Coaching</i>
With strands in (if applicable):	N/A
Version:	1
Qualification type:	Certificate
Level:	5
Credits:	60
Qualification developer:	Skills Active Aotearoa Limited
Next review:	December 2021
Approval date:	September 2016

#### Outcome Statements:

Strategic purpose statement:	This qualification will provide Aotearoa/New Zealand with individuals who are able to coach individuals, groups, and teams for performance within a specific sport code.
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	<p>Graduates can apply their sport-specific knowledge and coaching skills to develop sport-specific programmes that focus on skill development and performance.</p> <p>Graduates will contribute to the health, cultural, social, and economic well-being of Aotearoa/New Zealand.</p> <p>This qualification is not designed for coaches of high performance athletes.</p>
<b>Graduate profile:</b>	<p>Graduates will be able to:</p> <ul style="list-style-type: none"> <li>• plan, implement, and evaluate a series of developmental sport coaching sessions that promote positive outcomes;</li> <li>• apply key tactics, strategies, and techniques in sport coaching contexts to build team ethos;</li> <li>• manage injury prevention and risk management to ensure the safety of participants in sport coaching contexts;</li> <li>• plan, prepare, and review own performance as a sports coach to enhance sport coaching sessions;</li> <li>• integrate knowledge of exercise science in the delivery of sport coaching sessions to improve performance outcomes;</li> <li>• apply mental skills training in the delivery of sport coaching sessions to achieve individual and group outcomes;</li> <li>• proactively manage conflict and side-line behaviour to foster positive sport environments.</li> </ul>
<b>Education pathway:</b>	This qualification builds on the <i>New Zealand Certificate in Sport Coaching</i> (Level 4) [Ref:3229] and may lead to study at higher levels in the areas of sport and recreation.
<b>Employment pathway:</b>	<p>This qualification can lead to employment (paid or volunteer) as a community recreation advisor or sport development officer in a range of different sport and recreation organisations from the informal group level to incorporated societies and trusts.</p> <p>It can also lead to a role as age group representative coach. This qualification does not cover the coaching of professional or high performance athletes or sportspeople.</p>
<b>Content:</b>	<p>Courses in:</p> <ul style="list-style-type: none"> <li>• Coaching in action</li> <li>• Concepts of sport and exercise science</li> <li>• Developing athletes</li> <li>• Professional practice</li> </ul>

#### Programme Specifications:

<b>Network(s):</b>	Health & Community Services & Animal Sciences
<b>Practice pathway(s):</b>	Community Development
<b>Delivery mode:</b>	Blended (Face-to-face, online, and Work-based)
<b>Delivery methods:</b>	<ul style="list-style-type: none"> <li>• group work;</li> <li>• lectures;</li> <li>• online learning;</li> <li>• practicals;</li> <li>• problem-based learning; and</li> <li>• self-directed learning.</li> </ul>
<b>Delivery sites:</b>	Unitec, Mt Albert campus
<b>Assessment methods:</b>	<p>The programme uses formative and summative assessments, which include:</p> <ul style="list-style-type: none"> <li>• case-studies;</li> </ul>

	<ul style="list-style-type: none"> <li>• e-portfolios;</li> <li>• group assessments;</li> <li>• log books/reflection journals;</li> <li>• practical delivery;</li> <li>• presentation;</li> <li>• quizzes; and</li> <li>• short reports.</li> </ul>
<b>Assessment standards:</b>	N/A
<b>Entry Requirements for KIS:</b>	<p>All applicants must have a total of at least 48 NCEA credits at Level 2 in best 4 subjects</p> <p><b>Or</b></p> <p>Equivalent.</p>
<b>Entry requirements:</b>	<p>a. All applicants must have a total of at least 48 NCEA credits at Level 2 in best 4 subjects*</p> <p>OR</p> <p>b. Equivalent.</p> <p>AND</p> <p>c. Applicants must give their consent to undergo a process of Safety Checking as set out in the <i>Vulnerable Children (Requirements for Safety Checks of Children's Workers) Regulations (2015)</i> ("the Regulations"). This checking process will include:</p> <ul style="list-style-type: none"> <li>i. Providing two forms of identification, and evidence of any name changes (if any);</li> <li>ii. Consent to Unitec undertaking a Police vetting check, or a criminal record check (as required), and advise Unitec of any current charges or pending court matters;</li> <li>iii. Providing a chronological summary of his or her work history, if any, for the preceding five years and the name of any professional organisations and/or licensing authorities and/or registration authorities that the student is a member of or been licensed by and that is relevant to the proposed placement (if required);</li> <li>iv. Providing the names of two referees who may be contacted by Unitec or your placement provider (if required);</li> <li>v. Attending a face to face interview (if required) for the purposes of a risk assessment as required by section 8 of the Act.</li> </ul> <p>Applicants are also required to consent to the above information gathered as part of the Safety Check to be shared with a host institution for the purposes of a practicum placement.</p> <p>AND</p> <p>a completed self-declaration of medical condition(s), if any, that may prevent full participation in the programme.</p>

	International Applicants must meet the English Language Entry Requirements as specified in Unitec's <i>Admission Requirements Policy</i> .
<b>Student profile:</b>	<input checked="" type="checkbox"/> Domestic & International
<b>Student destination:</b>	<input checked="" type="checkbox"/> designed to lead to higher vocationally-based education
<b>Eligibility for student loans and allowances:</b>	<input checked="" type="checkbox"/> Access to loans <input checked="" type="checkbox"/> Access to allowances
<b>Nature of Funding sought:</b>	<input checked="" type="checkbox"/> SAC
<b>Expected student intake:</b>	40
<b>EFTS</b>	0.5
<b>Programme duration (full-time):</b>	6 months
<b>Programme duration (part-time):</b>	1 year
<b>Maximum programme duration:</b>	3 years
<b>Total weeks of the programme (including holiday weeks):</b>	16
<b>Total teaching weeks (excluding holiday weeks):</b>	16
<b>Total weeks of the programme per year (including holiday weeks):</b>	13
<b>Total teaching weeks per year (excluding holiday weeks):</b>	2.1
<b>Average self-directed study hours per week:</b>	22.4
<b>Total study hours per week:</b>	37.5
<b>Total study hours for the programme:</b>	600

#### Contact details

<b>Contacts:</b>	<p><b>Contact 1</b> Debra Robertson-Welsh Dean: Health and Community, and Environmental Animal Sciences Unitec Institute of Technology Private Bag 92025 Victoria St West Auckland (09) 849 4321 Ext 7353 drobertsonwelsh@unitec.ac.nz</p> <p><b>Contact 2</b> Manpreet Kaur Malhotra Team Leader – Te Korowai Kahurangi Unitec Institute of Technology Private Bag 92025 Victoria St West Auckland (09) 849 4321 Ext 8771 mmalhotra@unitec.ac.nz</p>
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**Date:** 10/07/2018

## 1.4 New Zealand Certificate in Sport and Recreation (Community Development (Level 5))



### Unitec Institute of Technology Programme Factual Summary

#### Programme Details

<b>Title of programme:</b>	New Zealand Certificate in Sport and Recreation (Community Development) (Level 5)
<b>With Majors / Endorsements in:</b>	NA
<b>Programme Abbreviation:</b>	NZ CertSprt&RecL5
<b>Level:</b>	5
<b>Total credits:</b>	60
<b>DAS (unit or achievement standards) credits:</b>	NA
<b>Unitec credits:</b>	60
<b>Programme Number:</b>	
<b>Programme Owner:</b>	Unitec
<b>Qualification:</b>	New Zealand Qualification
<b>Qualification award category:</b>	35
<b>NZSCED subject classification:</b>	092101 Society and Culture > Sport and Recreation > Sport and Recreation Activities
<b>Nature of approval sought:</b>	Programme Approval and Accreditation SAC Funding
<b>Proposed Start date:</b>	23/07/2018
<b>New programme or existing programme amended:</b>	<input checked="" type="checkbox"/> New Programme <input type="checkbox"/> Existing Programme Amended
<b>Brief Summary of changes:</b>	NA

#### Qualification Details

<b>Qualification Number:</b>	3572
<b>Qualification Title:</b>	New Zealand Certificate in Sport and Recreation (Community Development) (Level 5)
<b>With Strands in (if applicable):</b>	NA
<b>Version:</b>	1
<b>Qualification Type:</b>	Certificate
<b>Level:</b>	5
<b>Credits:</b>	60
<b>Qualification developer:</b>	Skills Active Aotearoa Limited
<b>Next Review:</b>	31/12/2021
<b>Approval Date:</b>	Dec 2017

#### Outcome Statements:

<b>Strategic Purpose Statement:</b>	This qualification will provide New Zealand with graduates who can assist with the development of communities through sport and recreation initiatives, using a range of support, advisory and facilitation skills.
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	<p>Graduates can operate independently at local, regional, or national level.</p> <p>Graduates will contribute to the cultural, social and economic wellbeing of Aotearoa New Zealand.</p>
<b>Graduate Profile:</b>	<p>Graduates of this qualification will be able to:</p> <ul style="list-style-type: none"> <li>• apply knowledge of community development to integrate a range of sport and recreation initiatives for the wellbeing of the community;</li> <li>• engage, liaise and communicate with people and groups to meet community sport and recreation objectives;</li> <li>• facilitate and support sport and recreation initiatives to enable community development.</li> </ul>
<b>Education Pathway:</b>	This qualification provides a pathway to higher level qualifications in sport and recreation, or business such as the New Zealand Diploma in Business (with strands in Accounting, Administration and Technology, Leadership and management, Maori Business and Management, and Real Estate) (Level 6) [Ref: 2460].
<b>Employment and/or Community Pathway:</b>	Graduates of this qualification will be able to work in paid or volunteer employment in community development roles in sport, recreation, community or commercial organisations, facilities or councils.
<b>Content:</b>	Community Sport & Recreation, Initiatives for Health and Fitness, Event Leadership, Coaching in Action.

#### Programme Specifications:

<b>Network(s):</b>	Health & Community Services & Animal Sciences
<b>Practice Pathway(s):</b>	Community Development
<b>Delivery mode:</b>	Blended (Face to face, online and work-based)
<b>Delivery methods:</b>	Lectures, group work, problem solving, case studies, online, labs, practicals, workshops etc.
<b>Delivery sites:</b>	Unitec Mt.Albert.
<b>Assessment Methods:</b>	Summative and formative assessments, Coaching Practical/Practical Delivery (e.g. delivering an event), Presentation, Portfolio, Reports, Plans i.e. Session Plan/ Run Sheet/ Coaching/ iPP
<b>Assessment standards: (if any)</b>	NA
<b>Entry Requirements for KIS:</b>	<p>All applicants must have a minimum of 48 NCEA credits at level 2 in best 4 subjects OR Equivalent</p> <p>AND</p> <p>Give consent to undergo Safety Checks for Children's Workers Regulations 2015, and self-declaration of medical condition(s), if any.</p>
<b>Entry requirements:</b>	<p>All applicants must have a total of at least 48 NCEA credits at level 2 in best 4 subjects</p> <p>OR</p> <p>Equivalent.</p> <p>AND</p> <p>Applicants must give their consent to undergo a process of Safety Checking as set out in the Vulnerable Children (Requirements for Safety Checks of</p>

	<p>Children's Workers) Regulations 2015 ("the Regulations"). This checking process will include:</p> <ul style="list-style-type: none"> <li>i. Providing 2 forms of identification, and evidence of any name changes (if any);</li> <li>ii. Consent to Unitec undertaking a miPolice Vet check, or a Criminal Record Check (as required), and advise Unitec of any current charges or pending court matters;</li> <li>iii. Attending a face to face interview (if required) for the purposes of a risk assessment as required by section 8 of the Act.</li> </ul> <p>Applicants are also required to consent to the above information gathered as part of the Safety Check to be shared with a host institution for the purposes of a practicum placement.</p> <p>AND</p> <p>a completed self-declaration of medical condition(s), if any, that may prevent full participation in the programme.</p> <p>International Applicants must also meet the English Language Entry Requirements as specified in Unitec's Admission Requirements Policy.</p>
<b>Student Profile:</b>	<input type="checkbox"/> Domestic Only <input checked="" type="checkbox"/> Domestic & International <input type="checkbox"/> International Only
<b>Student Destination:</b>	<input type="checkbox"/> A. designed to lead to higher academically based education <input type="checkbox"/> B. designed to lead to higher vocationally based education <input checked="" type="checkbox"/> C. designed to lead direct to the labour market
<b>Eligibility for student loans and allowances:</b>	<input checked="" type="checkbox"/> Access to loans <input checked="" type="checkbox"/> Access to allowances
<b>Nature of Funding sought:</b>	<input checked="" type="checkbox"/> SAC <input type="checkbox"/> Entrepreneurial <input type="checkbox"/> Contract for Service <input type="checkbox"/> Other
<b>Expected student intake:</b>	50
<b>EFTS</b>	0.5
<b>Programme duration (full-time):</b>	0.5 years
<b>Programme duration (part-time):</b>	One year

<b>Programme duration (maximum):</b>	Three years
<b>Total weeks of the programme (including holiday weeks):</b>	17 weeks
<b>Total teaching weeks (excluding holiday weeks):</b>	16 weeks
<b>Total weeks per year (including holiday weeks):</b>	34 weeks
<b>Total teaching weeks per year (excluding holiday weeks):</b>	32 weeks
<b>Average Directed hours per week:</b>	13
<b>Average Work Experience hours per week:</b>	3.4
<b>Average Self-directed study hours per week:</b>	21.1
<b>Total study hours per week:</b>	37.5
<b>Total Study Hours for the programme:</b>	600

#### Contact details

<b>Contacts:</b>	<p><b>Contact 1</b>  Debra Robertson-Welsh  Dean: Health and Community, and Environmental Animal Sciences  Unitec Institute of Technology  Private Bag 92025 Victoria St  Auckland  Phone: (09) 849 4321 Ext 7353  E-mail: drobertsonwelsh@unitec.ac.nz</p> <p><b>Contact 2</b>  Manpreet Kaur Malhotra  Team Leader – Te Korowai Kahurangi  Unitec Institute of Technology  Private Bag 92025 Victoria St  Auckland  Phone: (09) 849 4321 Ext 8771  E-mail: mmalhotra@unitec.ac.nz</p>
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**Date:** 10/07/2018

## **Bachelor of Applied Science (Veterinary Nursing)**

### **Recommendation:**

***That Academic Board approves the programme documentation for the following new major, effective from Semester 1 2019, for submission to NZQA:***

- **Bachelor of Applied Science (Veterinary Nursing) (Level 7, 360 Credits)**

### **Rationale**

The Bachelor of Applied Science (Veterinary Nursing) sits within the Environmental and Animal Science Practice Pathway, which is part of the Environmental and Animal Sciences Network.

Unitec has provided the NZQA-approved Bachelor of Applied Science since 2008. Currently, this programme is available to students with majors in Animal Management and Welfare, Biodiversity Management, and Science Communication.

The growth in recognition of the veterinary nursing profession brings an increased need for robust, evidence-based programmes of study that provide veterinary nurses the skills and knowledge they need to carry out the responsibilities associated with the role. Currently, there are limited opportunities in New Zealand for veterinary nursing students to complete study above Level 6. Unitec currently offers programmes leading to veterinary nursing qualifications at Level 5 and Level 6. The new major builds on the success of the current pathways, enabling graduates of the NZ Diploma in Veterinary Nursing (Level 6), to transition into the Bachelor's degree, by adding an additional year of full-time study to currently-available programmes at levels 5 and 6.

The programme documents have been reviewed by a panel of readers to ensure it meets Unitec and NZQA regulatory and compliance requirements. Their recommendations have been addressed as appropriate and it is recommended that Academic Board approve this programme for submission to NZQA.

Here are the links to the [Programme Document](#) and [Communication Document](#). The Programme Factual Summary Sheet is attached.

# PROGRAMME FACTUAL SUMMARY



## Unitec Institute of Technology Programme Factual Summary

### PROGRAMME DETAILS

Title of programme:	Bachelor of Applied Science
With endorsements in:	Veterinary Nursing
Level:	7
Total credits:	360
NQF credits:	N/A
Unitec credits:	360
Programme Abbreviation:	BAppSci(VN)
Qualification Number:	CA2359
Programme Owner:	Unitec Institute of Technology
Qualification:	Bachelor of Applied Science (Level 7)
Titles of any National or New Zealand Qualifications completed as part of the programme:	N/A
Nature of approval sought:	Approval for a new major –Veterinary Nursing
Proposed Start date:	23 July 2018
New programme or existing programme amended:	Existing Programme Amended (new major)

### QUALIFICATION DETAILS

Qualification title:	Bachelor of Applied Science
With strands in:	Veterinary Nursing
Version:	N/A
Qualification type:	Unitec qualification
Qualification award category:	20
Level:	7
Credits:	360
NZSCED subject classification:	061199
Qualification developer:	Unitec Institute of Technology
Next review:	
Approval date:	

### OUTCOME STATEMENTS

Strategic Purpose Statement:	<p>The primary aim of the <i>Bachelor of Applied Science</i> (BAppSci) is to provide informed and work-ready graduates who are accomplished in the application of theory in practical contexts relating to the management of animals or the management of biodiversity, in natural, modified, and ex-situ environments.</p> <p>Overall programme objectives are to:</p> <ul style="list-style-type: none"> <li>equip graduates with generic and subject-specific knowledge, within relevant disciplines;</li> </ul>
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	<ul style="list-style-type: none"> <li>• provide graduates with an appreciation of the diversity and complexity of life processes;</li> <li>• apply theory and conceptual knowledge to practice;</li> <li>• equip graduates with academic understanding and ability to undertake independent study at higher levels;</li> <li>• develop students' ability to communicate effectively through a range of media from a considered ethical base in a culturally and socially appropriate way; and</li> <li>• provide informed professionals who are able to function effectively and efficiently in relevant industries.</li> </ul>
<b>Graduate Profile:</b>	<p>The <i>Bachelor of Applied Science (Veterinary Nursing)</i> (BAppSci(VN)) provides students an opportunity to develop a range of knowledge and skills that will allow them to undertake professional practice as an entry-level veterinary nurse in a range of veterinary contexts. Graduates of the <i>Bachelor of Applied Science</i> will be able to demonstrate:</p> <ul style="list-style-type: none"> <li>• the competence to apply technical and conceptual knowledge appropriate to their discipline;</li> <li>• the self-reliance and motivation for continuous learning and professional development;</li> <li>• the capabilities to be effective communicators and team members;</li> <li>• a broad educational base to enable them to relate to the wider context of society;</li> <li>• inquiring, flexible, creative, and critical attitudes towards contemporary issues and underlying theoretical concepts;</li> <li>• an appreciation of management and information technology within the context of their discipline;</li> <li>• awareness of cultural issues and an ability to function positively within a multi-cultural society and an ability to apply ethical values to guide their actions; and</li> <li>• an appreciation for and knowledge of social and environmental issues.</li> </ul> <p>In addition, graduates of the <i>Bachelor of Applied Science (Veterinary Nursing)</i> will be able to:</p> <ul style="list-style-type: none"> <li>• apply knowledge of anatomy, physiology, animal behaviour, and scientific principles of animal health and well-being to their practice and/or research;</li> <li>• apply critical-thinking skills to produce flexible and creative solutions relating to contemporary animal health and welfare issues and underlying theoretical concepts;</li> <li>• manage veterinary nursing services; and</li> <li>• apply knowledge of safe work practices to their place of work.</li> </ul>
<b>Education Pathway:</b>	Graduates of this degree major may choose to undertake postgraduate studies in the fields of animal health, behaviour and welfare.
<b>Employment and/or Community Pathway:</b>	BAppSci(VN) graduates will be able to obtain employment as veterinary nurses in a range of settings, including: community veterinary clinics, animal nutrition, or animal pharmacology.
<b>PROGRAMME SPECIFICATIONS</b>	
<b>Network:</b>	Environmental and Animal Sciences
<b>Practice Pathway:</b>	Environmental and Animal Sciences
<b>Content:</b>	<p>The BAppSci(VN) offers graduates of the NZDVN a degree level qualification in veterinary nursing, with an emphasis on courses in evidence-based medicine and animal welfare. The additional Level 7 year includes a core of compulsory courses (including research methods and a research project) and a range of electives in animal behavior and welfare, conservation, biosecurity, business, communication and te ao Māori .</p> <p>Students will be able to complete their chosen specialisation over a total</p>

	<p>period of three years' full-time study (the new major adding an additional one-year full-time study), first completing the one-year Level 5 NZCAT (offered at Unitec), and then the one-year Level 6 NZDVN (offered at Unitec), before completing a final Level 7 year.</p> <p>Internationally, veterinary nursing is a regulated profession; veterinary nurses are generally required to have a Bachelors'-level degree or equivalent in order to meet regulatory requirements. The growth in recognition of the veterinary nursing profession in New Zealand brings an increased need for robust, evidence-based programmes of study that provide veterinary nurses the skills and knowledge they need to carry out the growing responsibilities associated with the role.</p> <p>BAppSci(VN) graduates will be able to obtain employment as veterinary nurses in a range of settings, including: community veterinary clinics, clinic management, animal nutrition and animal pharmacology.</p>
<b>Delivery mode:</b>	Mixed-mode delivery; blended
<b>Delivery methods:</b>	<ul style="list-style-type: none"> <li>• Case-studies/scenario-based learning.</li> <li>• Flipped-classroom learning.</li> <li>• Interactive lectures.</li> <li>• Laboratory/practical learning.</li> <li>• Online/e-learning.</li> <li>• Project-based learning.</li> <li>• Self-directed learning.</li> <li>• Team/Peer-based learning.</li> <li>• Tutorials/Small-group learning.</li> <li>• Work-based learning.</li> </ul>
<b>Delivery sites:</b>	Mt Albert
<b>Assessment modes:</b>	<ul style="list-style-type: none"> <li>• Assignments.</li> <li>• Case-studies.</li> <li>• Examinations.</li> <li>• Formative assessments.</li> <li>• Group/collaborative assessments.</li> <li>• Practical skills: demonstrations.</li> <li>• Practical skills: Written.</li> <li>• Presentations.</li> <li>• Reports.</li> <li>• Tests.</li> </ul>
<b>Assessment standards included:</b>	N/A
<b>Entry requirements for KIS:</b>	Students will transfer from NZDVN to BAppSci upon completion of NZCAT and NZDVN
<b>Student profile:</b>	Domestic and international
<b>Student destination:</b>	Veterinary nursing industry and related animal health industries.
<b>Eligibility for student loans and allowances:</b>	N/A
<b>Nature of Funding sought:</b>	N/A
<b>Expected student intake:</b>	10

<b>EFTS:</b>	3
<b>Programme duration (full-time):</b>	3 years
<b>Programme duration (part-time):</b>	6 years
<b>Maximum programme duration:</b>	10 years
<b>Total weeks per year (including holiday weeks):</b>	39
<b>Total teaching weeks per year (excluding holiday weeks):</b>	32
<b>Total weeks of the programme per year (including holiday weeks):</b>	39

<b>Total teaching weeks of the programme per year (excluding holiday weeks):</b>	32
<b>Average teaching hours per week:</b>	15
<b>Average self-directed study hours per week:</b>	23
<b>Average work experience hours per week:</b>	<ul style="list-style-type: none"> <li>• Year 1-2: 7.5</li> <li>• Year 3: 0 (up to 4.25 elective)</li> </ul>
<b>Total study hours per week</b>	38
<b>Total study hours for the program:</b>	3,600

<b>CONTACT DETAILS</b>	
<b>Contacts:</b>	<p><b>Contact 1</b>  Debra Robertson-Welsh  Dean: Health and Community, and Environmental Animal Sciences  Unitec Institute of Technology  Private Bag 92025 Victoria St  Auckland  (09) 849 4321 Ext 7353  drobertsonwelsh@unitec.ac.nz</p> <p><b>Contact 2</b>  Manpreet Kaur Malhotra  Team Leader – Te Korowai Kahurangi  Unitec Institute of Technology  Private Bag 92025 Victoria St  Auckland  (09) 849 4321 Ext 8771  mmalhotra@unitec.ac.nz</p>
<b>DATE</b>	12/07/2018