



ACADEMIC EVALUATION, REVIEW, AND IMPROVEMENTS POLICY

1. Purpose

This policy and its associated procedures outline Unitec's approach to the evaluation, review, and improvement of academic provision at Unitec.

It is designed to promote academic excellence and an on-going commitment to quality improvement based on evaluative practice.

2. Scope

This policy applies to all those responsible for and/or involved with learning, teaching, and research activities delivered by, and on behalf of, Unitec.

3. Policy Statements

1. All academic provision, including learning, teaching, and related activities are subject to on-going evaluation and review to support continuous improvement.
2. Feedback from relevant stakeholders will contribute to the evaluation, review, and improvement of academic provision. Such stakeholders include, but are not limited to:
 - a. students;
 - b. staff;
 - c. employers/industry;
 - d. progression programmes;
 - e. iwi, hapu, whānau, and other Māori stakeholders;
 - f. members of other ethnic communities (for example, Pasifika); and
 - g. community groups.
3. Evaluation, review, and improvements will be undertaken in accordance with the requirements of the NZQA, Unitec's external quality-assurance body.
4. Evaluation will be supported by robust evidence and conform to relevant Unitec policies and procedures, and guidelines.

4. Associated Procedures

- *Change and Improvement Procedure;*
- *Conduct of Research Policy;*
- *Student Evaluation of Courses and Teaching Procedure;*
- *Review of Academic Provision Procedure;*
- *Programme Review Guidelines;*
- *Stakeholder Engagement Event Handbook;*
- *Monitoring of Degrees Procedure.*

5. Evaluation/Outcomes

The extent to which the implementation of this policy and associated procedures achieve their intended outcomes will be subject to on-going evaluation and review by the Academic Board or its delegate(s).

6. Responsibilities

Role	Responsibilities
All staff	<ul style="list-style-type: none"> Undertake evaluation, review, and improvement activities in accordance with this policy and related policies and procedures.
Te Komiti o ngā Hotaka Programme Academic Quality Committee (PAQC)	<ul style="list-style-type: none"> Oversee the evaluation, review, and improvement activities for specific programmes.
Te Korowai Kahurangi	<ul style="list-style-type: none"> Provide support, advice, and guidance around evaluation, review, and improvement activities.
NZQA	<ul style="list-style-type: none"> Sets the requirements that guide evaluation, review, and improvement activities at Unitec.

7. Definitions

Unless otherwise specified the definitions in the *Policy Framework Glossary* (to be completed) apply. If a definition is not listed in that resource, ask the Policy Framework Manager to consider adding it.

8. Document details

Version Number	1.1	
Version Issue Date	20 January 2021	
Version History	Amendment Date	Amendment/s
	August 2018	First edition
	January 2021	Update nomenclature
Consultation Scope		
Approval Authority	Te Komiti Mātauranga Academic Committee	
Original Date of Approval		
Document Sponsor	Executive Dean, Academic	
Document Owner	Te Komiti Mātauranga Academic Committee	
Contact Person	Manager, Te Korowai Kahurangi	
Date of Next Review	April 2022	