SENIOR SCHOLAR AWARD PROCEDURE

1. Purpose

This procedure outlines the requirements for the provision of a senior scholar award.

2. Scope

This procedure applies to all students enrolled at the undergraduate level at Unitec who are eligible to graduate in any given year.

3. Procedure

1. A senior scholar award may be given to exceptional graduates of Unitec's undergraduate degree programmes.
2. Senior scholar awards are given at the Unitec Graduation Ceremony at the same time the student receives their degree.
3. The student's *Academic Record* is annotated to show the year of the award. This annotation appears on the student's transcript.
4. To be eligible for consideration to receive a senior scholar award a student must have achieved:

    a. a cumulative Grade-point Average (GPA) of 8.0 or better across all degree courses for which they have been assessed in an undergraduate degree programme; and
    b. at least two-thirds of the total credits for the degree through enrolment in Unitec courses (that is, have achieved no more than one-third of the credits by cross-credit from another institution or by assessment of prior learning).

3.1 Process

1. Prior to graduation, the Graduation Manager develops a list of eligible graduands.
2. Te Korowai Kahurangi checks the nominees and approves the list.

    a. Marginal or unique cases are considered by the Chair of Te Komiti Mātauranga | Academic Committee.

4. Responsibilities

Role	Responsibilities
Graduation Manager	• Develops a list of eligible graduands.
Te Korowai Kahurangi	• Checks award nominees and approves the list of recipients. • Provides advice on how the post-approval award process is advanced.

5. Definitions

Unless otherwise specified the definitions in the *Policy Framework Glossary* (to be completed) apply. If a definition is not listed in that resource, ask the Policy Framework Manager to consider adding it.

6. Reference Documents

- AC 3.0 *Programme Completion and Awards Policy*
- AC 3.1.1 *Senior Scholar Award Brochure*

7. Document Details

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