Academic

Task	Campus Solutions 9.0 Navigation

Academic Set Up

Viewing Course Catalog Summary	Curriculum Management, Course Catalog, Catalog Summary
Browsing Course Catalog	Curriculum Management, Course Catalog, Browse Catalog
Viewing Course Catalog	Curriculum Management, Course Catalog, Course Catalog

myCourseDetails

Viewing myCourseDetails	Curriculum Management, Unitec MyCourseDetails, myCourseDetails

Application Maintenance

Maintaining Student Applications Online	Student Admissions, Application Evaluation, Assessment Inquiry
Viewing Student Details	Campus Community, Personal Information (Student), Biographical (Student)
Viewing Student Contact Details	Campus Community, Personal Information (Student), Biographical (Student), Addresses/Phones
Viewing Emergency Contact Details	Campus Community, Personal Information (Student), Biographical (Student), Emergency Contacts
Viewing Work Experience	Campus Community, Personal Information (Student), Biographical (Student), Work Experience
Viewing Event Summary	Campus Community, Campus Event Planning, View Event Information, Event Summary
Running Applicant Numbers Report	Unitec Reporting Menu, Student Admissions Reports, Applicant Numbers
Generating New Academic Transcript	Records and Enrolment, Transcripts, Transcript Request

Enrolments

Viewing Enrolment Summary	Records and Enrolment, Enrolment Summaries, Enrolment Summary
Running International Term Admit Report	Unitec Reporting Menu, Unitec International Reports, Admit Term Report
Printing Student Timetable	Unitec Reporting Menu, Records and Enrolment Reports, Student Timetable
Printing Enrolment Variation Form	Unitec Reporting Menu, Records and Enrolment Reports, Enrolment Variation Report
Viewing Class Total Enrolments by Subject Area	Reporting Tools, Query, Class Roster, Query Viewer: UTC_CLASS_TOTAL_ENROLMENTS
Viewing Class Roster and Class Total Enrolments	Curriculum Management, Class Roster, Class Roster
Printing Class Roster Report	Unitec Reporting Menu, Curriculum Management Reports, Class Roster
Printing Class Roster Photos Report	Unitec Reporting Menu, Curriculum Management Reports, Class Roster Photos
Running Student Statistics Report	Unitec Reporting Menu, Records and Enrolment Reports, Student Stats
Running Student EFTS Report	Unitec Reporting Menu, Records and Enrolment Reports, Student EFTS

Gradebook

Maintaining Gradebook	Unitec Gradebook, Gradebook
Running Assessment by Course Report	Unitec Gradebook, Assessments by Course Report
Running Gradebook Analysis by Programme Report	Unitec Gradebook, Gradebook Analysis by Prog
Running Student Progression Report	Unitec Reporting Menu, Records and Enrolment Reports, Student Progression Report

Final Grading

Viewing Grades by Class	Curriculum Management, Grading, Grade Roster
Running Grades Results Report	Unitec Reporting Menu, Curriculum Management Reports, Grades Results
Viewing Student Grades	Records and Enrolment, Student Term Information, Student Grades
Printing Result Notice	Unitec Reporting Menu, Records and Enrolment Reports, Unitec Results Notice
Running Student Exclusions Report	Unitec Reporting Menu, Records and Enrolment Reports, Student Exclusion Report
Running Grade Approval Report	Unitec Reporting Menu, Curriculum Management Reports, Grade Approval Report