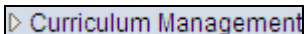

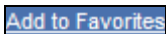
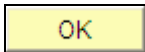
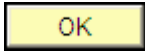

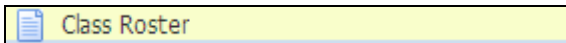


Task 3-Using Favorites

Step	Action
1.	<p>Begin by navigating to the component or page that you want to save to My Favorites.</p> <p>For this example, you will be using the Class Roster page.</p> <p>Click the Curriculum Management link.</p> 
2.	<p>Click the Class Roster link.</p> 
3.	The Class Roster page can be added to My Favorites for quick navigation.
4.	<p>The Add to Favorites link is located in the universal navigation header, which remains static as you navigate through pages.</p> <p>Click the Add to Favorites link.</p> 
5.	<p>The Add to Favorites modal window appears.</p> <p>You can accept the default page name or update the description.</p>
6.	<p>Click the OK button to accept the selected Description.</p> 
7.	<p>Click the OK button to confirm the favorite has been saved.</p> 
8.	<p>Click the Favorites button.</p> 
9.	The selected page has now been added to My Favorites .
10.	Use the Edit Favorites page to rename or delete pages in My Favorites .
11.	The Favorites menu displays up to the last five pages visited.
12.	<p>Click the page name to navigate directly from My Favorites to the required page.</p> <p>Click the Class Roster menu.</p> 
13.	<p>You have successfully added a page to My Favorites.</p> <p>End of Procedure.</p>