Environmental Sustainability Strategy Committee

Thursday 26th January 2017 1.00pm at B48

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| **Present**  Adam Weller (AW), Jo Barnes (JB), Mary Panko (MP) , (AS), Magdalena Garbarczyk (MG), Deborah Rolland (DR), Carolyn Cox (CC), |  |
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1. **Apologies**

Terri-Ann Berry (TB), Linda Kestle (LK), Shirin Caldwell (SC), Christian Hurzeler (CH), William Smith (WS), Glenn Huggard (GH), Mieke Sieuw (MS), Jessica Rose (JR), Amos Sander, Danae Ripley(DR),

1. **Monthly Results, with a focus on waste – AW** 
   1. 2016 Waste
      1. Campus Recycle Rate => December 9.5%; Annual => 14.5%
      2. Trades Recycle Rate => December 77%; Annual 79%
      3. Landfill => December 26.1 tonnes; Annual 366 tonnes (Target 289 tonnes)
   2. December Paper Use => 511 kg; YTD 39,161 kg (Target 46,500 kg)
   3. December Water => 1,629 m3; YTD 72,046 m3 (Target 69,964 m3)
   4. December Electricity => 505,916 kWh; YTD 8,296,284 kWh
2. **Previous Actions – ALL**
3. **Sustainability data and reporting with SoFi Update – AW** 
   1. SoFi has been installed and all the 2016 data has been loaded into the system except for refrigerant data.
   2. Historical data will now be also be loaded into SoFi.
   3. Reports are being created so environmental data can be generated quickly and easily e.g. Annual Report data, Carbon footprint data for CEMARs etc.
   4. All sources of data have agreed to supply Unitec’s environmental data on a monthly basis except for Refrigerant.
   5. New Sustainability report template has been created for use starting in February.
4. **One Planet Committee member responsibilities – ALL.** 
   1. It is expected that Committee members will be more directly involved in sustainability in their work area throughout 2017 as directed by their managers and assisted by the Sustainability Manager through the new performance framework which is currently being put together by Mahi Tahi and is being rolled out soon. The top level of the performance framework for some areas included sustainability:

Under ‘Our Performance Targets for 2017’

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| Measure | Target 2017 | Critical Success Factor | Key risks |
| One Plant Committee Membership | 3+ | Engaged & inspired staff equipped with capabilities for our future | Identification of sustainability issues effecting the business area  Ensuring good communication back to business area around One Planet Committee actions  Regular commitment to monthly One Planet Committee meetings |

Under ‘Key Tactics, Projects, And Programmes to Achieve Performance Targets’

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| Name | Description | Responsibility |
| Identify One Planet Sustainability issues relevant to business area | An analysis with help with the Sustainability Manager to identify Sustainability issues and risks which are significant to the business area and to provide relevant support to ensure Unitec meets the Actions & Targets identified in the One Planet Strategy | Deans, HoPPs, Academic Leaders and Staff |

1. **Solar Competition Update – AW**
   1. A winner has been confirmed and will be announced soon.
   2. There was concern raised by the committee that the winning entry of street lights:
      1. does not generate a lot of solar energy for the money to be spent.
      2. Was not interactive or engaging enough
      3. That the money should be spent on solar panels and not a designing a new physical structure i.e. if solar panels are attached to an existing building more money could be spent on the panels instead.
2. **Unitec CarboNZero status – AW**
   1. Presentation this afternoon.
3. **New waste bins being trialled in 182 & 183 - AW**
   1. All training room waste bins will be removed from 182 & 183 during the refurbishment and at least 2 new cycle stations will be put on each floor.
4. **General business – ALL** 
   1. There should be communication about the mini-landfill cubes so staff know how to use them and how to order them. AW to look into.
   2. As Angela Jones has left there is a spare space on the Integrated Reporting training and it is recommenced that Zhivan Alach is invited to attend.
5. **Next Meeting: TBC**