**User Information:**

**Email template for Successful supplier**

From:
Date:

To:

Subject:

Hi

Unitec Institute of Technology (Unitec) is pleased to advise you that (name of supplier organisation) has been selected as the provider for \_\_\_\_\_\_\_\_\_\_\_.

The decision was made as objectively as possible and followed a lengthy and robust evaluation process.

Congratulations and thank you for your participation in this process. We look forward to working with you and building a strong relationship with (name of supplier organisation).

Yours sincerely