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| **To**  | Student Finance Administrator, Student Administration |
| **From**  |  | **Date**  |  |

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| **Formal Programme Fees** |
| **Course ID Number \*** |       |
| **Subject area, e.g. Heal, Cons** |       |
| **Course Catalogue Number**  |       | **Sem A/Sem B course?** | [ ]  Yes [ ]  No |
| **Term(s) applicable**  |       |
| **Tuition Fees (select one)***2013 Student Services Fee for full time study (120 credits):* $292.80 | [ ]  Automatically calculated by PeopleSoft *or*[ ]  Flat fee (Tuition and Student Services). *If flat fee:***Tuition Fee Portion (GST incl)** **$** **Student Services Fee (GST incl)** **$**          **(eg. EFTS X full-time SSF fee)** |
| **Itemise additional fees to be charged (e.g. Industry levies)** |
| **Additional fee description**  | **Amount (GST incl)**  |
|  | **$**       |
|  | **$**       |
| **Comments:** |  |

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| **Short Course Fees** |
| **Course ID number \*** |       | **Term(s) applicable** |       |
| **Subject area e.g. Heal, Cons** |       | **Course Catalogue Number** |       |
| **Tuition, Student Services, Student Union fees** **Total (GST incl)**  | **Domestic Fee** | **International Fee** |
|  | **Tuition Fee portion** **$**      **Student** **Services** **fee** **$**       | **Tuition Fee portion** **$**      **Student** **Services** **fee** **$**       |
| **Itemise additional fees to be charged (e.g. Industry levies)** |
| **Additional fee description**  | **Amount (GST incl)**  |
|  | **$**       |
|  | **$**       |
| **Funding Type** [ ]  Government *or* [ ]  Self funding |
| **Comments:** |

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| **Class fees***Override system-driven fees* |
| **Course ID Number \*** |       |
| **Subject area e.g. Heal, Cons** |  |
| **Course Catalogue Number**  |  |
| **Term**  |  |
| **Tuition & Student Services** | **Domestic Fee (GST incl)** | **International Fee (GST incl)** |
|  | **Tuition Fee portion** **$**      **Student** **Services** **fee** **$**       | **Tuition Fee portion** **$**      **Student** **Services** **fee** **$**       |
| **Itemise additional fees to be charged (e.g. Industry levies)****Additional fee description**  | **Amount (GST incl)**  |
|  | **$**       |
|  | **$**       |
|  | **$**       |
| **Funding Type** [ ]  Government *or* [ ]  Self funding |
| **Comments:** |